

12th International Gastric Cancer Congress (IGCC 2017)
20 - 23 April 2017

China World Summit Wing, Beijing - Room Reservation Form
 Please return by fax or email to China World Summit Wing - Reservations Department
 Tel: + 8610 6505 2299 / Fax: + 8610 6505 8881 / email: reservations.csw@shangri-la.com

Guest Name _____ Mr / Mrs / Ms / Dr _____
Family Name _____ **First Name** _____

Arrival Date (DD/MM/YY)	Departure Date (DD/MM/YY)
Arrival Flight / ETA	Departure Flight / ETD

Title: _____
 Company: _____
 Tel: _____
 Fax: _____ (country code) / (area code) / (fax no.)
 Contact person: _____ Email: _____

Hotel Limousine Service:

<input type="checkbox"/>	BMW 5 Series / CNY 780 net per car per trip		
<input type="checkbox"/>	BMW 7 Series / CNY1,200 net per car per trip		
<input type="checkbox"/>	Mercedes Benz S350 / CNY 1,100 net per car per trip		
<input type="checkbox"/>	Mercedes Benz Viano / CNY 1,200 net per car per trip		

Not required Airport - Hotel Round trip

- Airport Butler Service upon arrival at the gate in the airport
- Any flight changes must be advised at least 24 hours prior to arrival
- Rate is subject to change without prior notice

<u>No. of rooms required</u>	<u>Room Category</u>	<u>Room Rate (Single)</u>	<u>Room Rate (Double)</u>
_____	Executive Room	CNY 1,600++ <input type="checkbox"/>	CNY 1,800++ <input type="checkbox"/>
_____	Grand Premier Room	CNY 2,500++ <input type="checkbox"/>	CNY 2,700++ <input type="checkbox"/>
_____	Premier Suite	CNY 4,200++ <input type="checkbox"/>	CNY 4,200++ <input type="checkbox"/>

- Room rates are subject to 10% service charge and 6% value-added tax, payable on the prices together with the service charge
- Inclusive of daily breakfast and internet
- Resident's Foyer benefit to every guest, includes : 24 hour access to the lounge, Refreshment (soft drinks, coffee, tea and fresh whole fruit throughout the day, snacks 3 times a day, 2 hour usage of the meeting room per day per room, 2 computer workstations with a scanner and a printer, 24 hour secretarial and concierge service, happy hours from 18:00-20:00 hours
- Please note official check-in time is 1400hrs and check-out time is 1200hrs
- Room is subject to availability upon reservation confirmation
- A written notification is required for any cancellation/ amendment of reservations. Any cancellation or amendment resulting in shortening of stay, after **20 March 2017** will be charged one night of stay. Any reservations cancelled after **30 March 2017** or no-show will result in a late cancellation charge equivalent to full duration of stay

Special Request

<input type="checkbox"/>	King Bed	<input type="checkbox"/>	Twin Bed
<input type="checkbox"/>	Others _____		

Deposit / Payment Guarantee (Must complete the following information to secure your reservation)

Credit Card Others _____

Credit Card Type: **AMEX / VISA / MASTER CARD / DINERS CLUB / JCB**
 Credit Card No # _____ Expiry Date: _____
 Credit Card Holder Print Name _____
 Credit Card Holder Signature _____ Date: _____

Hotel Confirmation: <input type="checkbox"/> Confirmed (Confirmation Number _____) <input type="checkbox"/> Remarks _____ Confirmed by: _____	Hotel Stamp:
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